



The Abbey CE VA Primary School

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Dear Parents

Welcome back! I hope you have all had a restful half term. I am delighted to be back at school with a full complement of class teachers, including Mrs Cole after her period of ill health. Sadly, Mrs Price (Music teacher) is unwell and will not be in school this week for Orchestra, peripatetic or theory lessons.

Year 5 Parents' Evening

Parents' Evening will take place tonight and Thursday in the School Business Office by the front door of school. This is an opportunity for parents to have a ten minute appointment with Mrs Cole. These meetings are for parents only and **there will be no supervision for school age or pre-school children on site.** The children's work will be in the Library for parents to look at whilst they wait.

Governing Body and Parent Forum

Towards the end of the summer term the Governing Body asked parents to complete an online survey to gather parental views on various aspects of school life. A summary of the results has been on display at the front of school since our Open Evening in July. A more detailed analysis of the results will be available on our school website shortly in the school performance section.

The Governing Body would like to invite parents to a Governing Body and Parent Forum on Wednesday 25th November from 7-8pm in the School Hall. At this event several Governors will join me as we share the results of the survey with parents and discuss actions implemented or planned following the survey. We will also share the School Development Plan objectives for the year ahead and I will give parents an overview of the changes to assessment for this academic year affecting your children. We hope that the evening will prove informative to parents and that many of you can join us. This will be the first of two Governing Body and Parent Forums this academic year.





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Abbey School Volunteers

The staff of The Abbey Primary School are very pleased to welcome and engage with voluntary helpers who are keen to work alongside them in school. We believe it is of great value to the children and to the whole school community. It is important that the relevant roles are fully understood from the outset in order to avoid any blurring of roles and to ensure confidentiality for all children.

In support of this, the school ensures that volunteers are appropriately vetted and provided with training, guidance, support and supervision. As a school we are committed to safeguarding and promoting the welfare of the children in our care; we expect all staff and volunteers to share this commitment. If you wish to help in school with 1:1 reading, school trips, lunchtime clubs and the swimming rota, you may be asked to undergo a DBS check (Disclosure and Barring Service, previously the Criminal Records Bureau check) and you will definitely be asked to complete a childcare disqualification declaration form and read and sign our Volunteer Policy and Agreement which can be found on our school website.

If you would like to volunteer this year, I invite you to attend a Volunteer Meeting with Miss Felstead and myself in the School Hall. We will discuss the Volunteer Policy, code of conduct whilst in school, Child Protection and Miss Felstead will discuss strategies to use when hearing children read and supporting children with their learning.

The Volunteer Meetings will take place on:

- Wednesday 11th November at 9am
- Thursday 12th November at 10am (following Collective Worship with Father Richard which is being held in the School Hall for this week only)
- Thursday 12th November at 2.30pm

The meetings will last no longer than one hour and there is no need to book, please just turn up to which ever date/time suits you best.

Kind regards

Miss E Fenn
Headteacher