



# The Abbey CE VA Primary School

**Headteacher: Miss E. Fenn**  
**Telephone: 01727 851802**  
**Website: [www.abbey.herts.sch.uk](http://www.abbey.herts.sch.uk)**  
**Email: [admin@abbey.herts.sch.uk](mailto:admin@abbey.herts.sch.uk)**

**Grove Road**  
**St Albans**  
**Herts**  
**AL1 1DQ**

7 July 2017

Dear Parents,

## Annual Reports to Parents

The teachers have worked incredibly hard writing reports for every child. These reports will be sent home to every child today and were completed to reflect the year up to the middle of June when the reports were submitted to me for approval and moderation. This legal document for parents, must highlight strengths and areas for development for all children. I have read all 210 reports and Miss Felstead and I have moderated the grading for behaviour and achievement and progress for reading, writing and Maths across the school.

As the report states, if there are any queries that parents would like to discuss from your child's report there is an informal opportunity to see the class teacher at our Open Evening. Alternatively, appointments can be arranged via the School Office for a more formal discussion. The class teacher should be the first port of call when discussing the report, which can then be discussed with the Headteacher for further clarification if needed. The class teacher will be happy to answer questions parents may have and give examples of the judgements made on your child's behaviour, achievement and progress. I am happy to meet with Year 2 or Year 6 parents from 6.45-8pm if they have any questions regarding the end of key stage assessments.

Could all parents ensure that they have returned their report comments on the additional copy of the comment box page by next Thursday please. These will then be read and considered or acted upon if necessary.

## What's Happening This Week From The Summer Diary Dates:

Monday 10 <sup>th</sup> July	Year 6 Leavers' Disco 7-9pm (Year 6 children and Year 6 parents welcome)
Wednesday 12 <sup>th</sup> July	Year 6 Professor Pango Mango workshop for Open Evening
Thursday 13 <sup>th</sup> July	Year 6 Secondary Transfer Day. Reception to Year 5 meet their new teachers
Thursday 13 <sup>th</sup> July	New Reception children second visit to the school 11am-12.45pm
Thursday 13 <sup>th</sup> July	Open Evening for all parents and children 6-8pm (Year 6 perform 6-6.30pm)

## Year 6 Leavers Disco

**Monday 10<sup>th</sup> July** is the Year 6 leavers' event. Year 6 children **only** are invited to this event run, and paid for, by The Friends' Association to mark the end of their time here at Abbey School. **Parents** of Year 6 children are invited to come along to the School Field (or Year 5 classroom if bad weather) for a glass of wine and nibbles while the children enjoy their disco in the hall. Wine/Beer and soft drinks will be provided, however please feel free to bring any other drinks along that you wish for yourself on that night. The evening starts at 7pm and finishes at 9pm. Miss Fenn and Mr Silver will be in attendance and Friends' Association members will be in the hall supervising the children, allowing parents to relax and enjoy the evening. No tickets required.



# The Abbey CE VA Primary School

## Open Evening

Our Summer Open Evening is on **Thursday 13<sup>th</sup> July from 6-8pm**. The children will be displaying work produced throughout the year in their own class and it is a chance for parents and children to have a look around the whole school and look at the next year's classroom.

## Open Evening – Year 6 perform

Professor Pango Mango, who last worked with us during Book Week, will be spending the day with Year 6 on the Wednesday and the results of the day will be performed at the start of the Open Evening from 6-6.30pm. Year 6 children should be available from this time if they wish to participate.

## Summer Term Eucharist

All parents are warmly welcome to attend our summer Eucharist in the Crossing at the Abbey Cathedral on **Thursday 20<sup>th</sup> July at 9.15am** as we say goodbye and good luck to our Year 6 children.

## Last Day of Term

School finishes at **2pm on Friday 21<sup>st</sup> July**. The children will have an early lunch from 11-12pm and be in our Leavers Assembly from 12.30pm. **Please note: Children will not be able to be removed during the assembly for an early pick-up as all staff will be in the assembly.**

**Year 6 parents** are invited to attend the **Leavers Assembly** starting at 12.30pm sharp and the front door will be opened from 12.15pm approx. once the lunch hall has been cleared. During this assembly the Abbey Shields for each year group will be awarded. In addition, Year 6 thirty Abbey School awards and medals will be presented to individuals for their hard work, behaviour or achievement in different areas of school life and the curriculum throughout their time at Abbey School. The Friends' Association autograph books will be presented to each Year 6 child along with a prayer book from the Governing Body.

## Home-School Agreement

Parents have received our Home School Agreement in their child's report envelope. Please read the agreement through with your child, ensuring that both parents and children understand what is expected from them whilst at school. The agreement should then be signed by a parent or carer and the child and be kept at home for future reference. **Please note that by sending your child to school you and your child/children are, by implication, agreeing to abide by the Home School Agreement.**

I look forward to seeing many of you at the Open Evening next week.

Kind regards,



Miss Emma Fenn  
Headteacher